

# CSTP TRAINING Observation Checklist



<b>Trainee's Name</b>				<b>DOB</b> (dd/mm/yyyy)	
<b>Contact Details</b>	<b>Phone</b>		<b>Email</b>		
<b>Mailing Address</b> (CSTP card to be sent to)					
<b>Training Organisation</b>				<b>CSTP Trainee's Number</b>	
<b>Current Employer</b>					

### VERIFICATION OF BEHAVIOURS:

Using Role plays, case studies and simulated activities, trainees are to be observed in an immersive, simulated training environment. Trainees are to demonstrate the identification, interpretation and application of relevant processes, critical thinking and actions they would use in response to a selection of tasks that align to working in the oil and gas industry.

Trainees must be observed on a minimum of two (2) occasions over the three (3) day duration of the training course.

The trainee's performance outcome is to be recorded as satisfactory (S) or not yet satisfactory (NYS) for each time they are observed.

<b>CONTEXT OF OBSERVATIONS:</b>	<b>1</b>	
	<b>2</b>	
	<b>3</b>	

<b>OBSERVATION DATES:</b>			
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Observed behaviours		Performance Outcomes	
		Observation 1	Observation 2
1	Correctly interpreted and applied safety information to a designated task		
2	Identified a number of methods on how safety matters may be communicated in the work environment		
3	Interpreted and applied information from relevant workplace policies and procedures to a specified task		
4	Participated in the completion of a JHA/JSA for a specified task		
5	Identified work permit requirements for a specified task		
6	Identified the behaviours of self and others that can contribute to workplace incidents and contribute to MAEs.		
7	Participated in the identification and assessment of hazards in a specified location		
8	Applied the hierarchy of controls to the management of identified hazards and criteria 7		
9	Completed hazard recording and risk assessment documentation		
10	Interpreted and applied content of MSDS for a specified task		
11	Identified and described the required PPE for a range of job roles		
12	Demonstrated appropriate response to emergency alarms/signals and mustering requirements		
13	Identified and selected appropriate response options for a specified incident		
14	Demonstrated appropriate safe behaviours in response to a specified incident		
15	Considered others in response to a specified incident		
16	Identified causation factors and selected suitable prevention actions to minimize future occurrences of incidents		

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Trainee's demonstrated behaviours are:

Satisfactory

Not Yet Satisfactory

Feedback to trainee:

Trainee comments:

## Signature Panel

Observer (Name and Signature)		Date:	
CSTP Trainee (Name and Signature)		Date:	